

COMMUNITY COLLEGE COUNCIL (CCC) MEETING NOTES

Tuesday, November 15, 2016 -- 3:30 – 5:00 PM

Iowa Department of Education – ICN Room

Those in attendance included:

- Linda Allen, President, Hawkeye Community College, and CCC Member (via conference call)
- Michael Bearden, CCC and State Board of Education Member
- Bettie Bolar, CCC and State Board of Education Member
- Barbara Burrows, Chief, Bureau of Community Colleges
- MJ Dolan, Executive Director, Iowa Association of Community College Trustees (IACCT)
- Michael Knedler, CCC and State Board of Education Member
- Pradeep Kotamraju, Chief, Bureau of Career and Technical Education
- Mary Ellen Miller, CCC and State Board of Education Member
- David Palmer, IACCT Legislative Consultant
- Eric St Clair, Consultant, Bureau of Career and Technical Education
- Jeremy Varner, Administrator, Division of Community Colleges and Workforce Preparation
- Stephanie Weeks, Division of Community Colleges and Workforce Preparation

I. Welcome and Introductions—Mike Knedler, Chair

Chair Knedler called the meeting to order at 3:30 PM. Members and presenters introduced themselves.

II. Approval of Meeting Notes—Michael Knedler

Chair Knedler asked for approval of the notes from the September 14, 2016, meeting of the CCC. Bettie Bolar noted that she was not at the September 14, 2016, meeting in Monticello. Stephanie Weeks will amend the notes to reflect her absence and post to the web.

Action: Mary Ellen Miller moved and Michael Bearden seconded to approve the meeting notes. The notes were passed unanimously by the CCC.

III. Division Updates—Jeremy Varner

A. Community College Leader Bulletin

The winter edition of the Community College Leader Bulletin was recently emailed to the CCC and hard copies were provided at the meeting. The winter bulletin provided updates in regard to where the division is with sector partnership efforts; the career and technical education bureau restructuring; the division's role in two national career pathway initiatives, the Iowa Vocational Rehabilitation Services (IVRS) intermediary network grant effort; and much more.

B. Second Annual National Apprenticeship Week (NAW)—November 14-20, 2016

President Barack Obama proclaimed the week of November 2, 2015, as the first Annual National Apprenticeship Week, also referred to as NAW. Across the nation, communities large and small recognized the important role apprentices play in offering employers an

opportunity to develop a highly skilled workforce to help grow their business and career seekers the chance to earn a salary while learning the skills necessary to succeed.

NAW offers Registered Apprenticeship Sponsors the opportunity to showcase their programs, facilities, and apprentices, and gives employers, education, industry associations, labor, elected officials and other critical partners the opportunity to highlight how Registered Apprenticeship meets their needs for a skilled workforce.

The latest article on the Department's homepage, prepared by our division's communication consultant, Heather Doe, is in recognition of National Apprenticeship Week. The article "[Earn and learn. Sound like a late-night infomercial? Think again](#)" features partnerships between programs and community colleges that provide Iowans with ways to earn and learn while growing a future-ready Iowa.

C. Division Staffing and Bureau of CTE Reorganization

Jeremy announced that the Department is currently interviewing for the sector partnership education program consultant position within the division. He indicated that we are very excited about the pool of candidates and expect to announce a new hire soon.

He also reported that the division has streamlined processes to better serve districts and colleges through the creation of technical assistance teams. With this change, effective for the 2016-17 fiscal year, each team will focus on a specific CTE/Perkins area where questions frequently arise. These areas include:

- ▶ Grant Management (local applications, budgets, and claims)
- ▶ Secondary CTE Reporting Application
- ▶ Technical Assistance
- ▶ Accountability Target Negotiation
- ▶ Perkins Grant Claims Review Process

Through this new structure, we hope to provide better service and a faster resolution to questions. In addition to answering day-to-day questions, the team members are also available for presentations and webinars.

D. Future Ready Iowa (FRI) Alliance

Jeremy noted that since the last CCC meeting in September, the FRI Alliance was convened on October 28, 2016. They will also be meeting on January 3, 2017, at the Des Moines Botanical Center. The goal is to develop a strategic plan for a more educated and prepared Iowa so the work is our wheelhouse. Mike Bearden also serves on the FRI Alliance as the State Board of Education's (SBE) representative. Various work teams are being established. Jeremy serves on the operations work team.

The alliance is co-lead by Lt. Governor Kim Reynolds; and Dan Houston, chairman, president and CEO of Principal; and will consist of an additional seven representatives from state government, business, education, labor, economic development, and non-profits, among others.

E. Secondary Career and Technical Education (CTE) Redesign

Jeremy spoke briefly regarding this topic, as a large amount of time has been carved out for this discussion at the November 16 SBE meeting. There are three different pieces on the SBE agenda:

1. CTE Redesign Work Session
2. Proposed Chapter 46 Rules
3. CTE Regional Planning Partnerships (RPPs) and SBE Advocacy

A great deal of work is underway. Division I rules have been promulgated and guidance has been sent out to the field. Division II rules will be noticed tomorrow at the SBE meeting. A variety of documents are under development and staged for release.

A joint meeting of the community college presidents and area education agency chiefs took place on October 19, 2016, in order to talk through how to convene RPPs. Jeremy thanked SBE members, Charlie Edwards and Mike Knedler, for attending this historically unique meeting. In addition, Jeremy and other division staff have presented around the state to the high school superintendents and principals in order to assist them set up RPP development and build awareness around CTE redesign expectations. There are many more meet scheduled for the remainder of the year.

There was discussion regarding the relationship between sector partnerships and the CTE RPPs. Jeremy noted that representatives of sector partnerships will sit on the RPPs; there are 45 sector partnerships in the state. The sector partnerships are organized around regional industries and include all support partners in developing career pathways. CTE RPP's scope is specific to secondary CTE planning within a system.

IV. Iowa Association of Community College Trustees (IACCT) Update—MJ Dolan

- MJ noted that there has been interesting discussions taking place in regard to the upcoming legislative session and a marketing plan to reach the public and policymakers regarding Iowa's community colleges.
- She also discussed the IACCT/ISU Trustee Leadership Conference that was recently convened. The community colleges have 1-2 trustees attend the conference and they discussed the following top 10 policy issues facing Iowa's community colleges, with keynote speaker, Dr. Katherine Boswell:
 1. State Funding
 2. Free Community College
 3. The Completion Agenda/Accountability
 4. College Affordability and Rising Tuition
 5. Meeting State Economic Needs/Workforce Development
 6. Undocumented Students
 7. The Community College Baccalaureate
 8. Federal Mandates
 9. Guns on Campus

10. Combating Sexual Assault

- There are many Iowa community college State Capitol visits scheduled for the 2017 legislative session beginning the week of January 30 through the week of May 15. MJ also distributed IACCT's 2017 Iowa Community Colleges' Legislative brochure.

V. Iowa Community Colleges' Fall Enrollment Report 2016—Barbara Burrows

Barb Burrows presented the Community Colleges Fall Enrollment Report 2016 which provides information for all community colleges and the general public. She reported that there was a slight increase in enrollment in 2016. This report provides information on fall credit enrollment at Iowa's 15 community colleges as of the tenth business day of the semester. Enrollment totaled 91,430 students, a decrease of 1.8 percent from the prior year. Except where noted, data in the attached report are taken from the Community College Management Information System (MIS) fall 2016 submission and were confirmed by each college.

The following highlights from this report summarize enrollment at Iowa's community colleges during fall 2016:

- Fall 2016 enrollment is 91,430 students—a decrease of 1.8 percent from last fall's enrollment of 93,074 students.
- Compared to last fall, registered semester hours decreased 2.2 percent, from 823,306 to 805,488.
- The majority of students are female (54.3 percent), from Iowa (90.5 percent) with an average age of 21.2 years, and are enrolled part-time (60.5 percent) in a transfer-oriented college parallel program (70.8 percent).
- A total of 30,585 students (33.5 percent) enrolled in at least one online course this fall.
- Health science remains the largest career and technical education (CTE) career cluster, with manufacturing second, and business management and administration third.
- Joint enrollment headcount increased 2.6 percent from 33,145 high school students last fall to 34,018 this fall.

Mary Ellen Miller asked if there was an error on the number enrolled on-line at Kirkwood Community College as the number is much higher than the other colleges. Barb was able to confirm that the online enrollment for Kirkwood is correct, in that they increased from 3,226 students in fall 2015 to 4,549 this fall.

There was also discussion regarding the definition of Postsecondary Enrollment Options (PSEO).

The Postsecondary Enrollment Options Act was enacted in 1987 to promote rigorous academic pursuits by providing high school students access to enroll part-time in nonsectarian courses in eligible postsecondary institutions. Now offered through Senior Year Plus, the program is available to eligible juniors and seniors as well as freshmen and sophomores who are identified as gifted and talented according to the school district's criteria and procedures.

VI. Rules: Chapter 24—Community College Accreditation (Notice)—Jeremy Varner

Jeremy indicated that these amendments update accreditation standards for Iowa's community colleges. Included is the alignment of faculty standards in 281 Iowa Administrative Code (IAC) chapter 24 with those of the Higher Learning Commission (HLC), the regional accrediting body for Iowa's community colleges. There is also established a statewide task force to develop procedures and guidelines to ensure ongoing compliance with HLC standards.

Faculty qualifications is be biggest change in the Chapter 24 rules. Equity and OCR (Office of Civil Rights is another big change. Linda Allen, CCC member and HLC Peer reviewer, also stated that what Iowa has done in regard to a model has become widely requested by other states.

Motion: Mary Ellen Miller moved and Mike Bearden seconded to move that the CCC recommend to the State Board to give public notice of its intent to amend Chapter 24 rules.

Vote: The motion carried unanimously.

VII. Rules: Chapter 46—Career and Technical Education (Notice)—Jeremy Varner

The General Assembly, in House File (HF) 2392, significantly amended Iowa Code dealing with vocational education programs, renaming it career and technical education (CTE) and work-based learning programs.

Division II of HF 2392 (Iowa Acts Chapter 1108), which the proposed Chapter 46 implements, was based upon the recommendations of the Secondary CTE Task Force.

The proposed Chapter 46 grants the State Board authority to adopt standards for career and technical education service areas, regional secondary career and technical education planning partnerships, career academies, regional centers, and more. The proposed chapter establishes revised career and technical education service areas and aligns nationally-recognized career clusters to each service area.

The proposed chapter also establishes a program approval and regular review process, through which all secondary CTE programs will be approved and regularly reviewed.

Motion: Mike Bearden moved and Linda Allen seconded to move that the CCC recommend to the State Board to give public notice of its intent to adopt a new Chapter 46, Career and Technical Education, and to rescind Chapter 46, Vocational Education Programs, and Chapter 47, Career Academies.

Vote: The motion carried unanimously.

VIII. For the Good of the Order—Mike Knedler

The meeting was adjourned at 5:10 p.m. The next face-to-face meeting will be held on Wednesday, January 18, 2017, 3:30 – 5:00 p.m., at the Department of Education's ICN Room.